

Administrative Committee**April 4, 2022**

Present: Alderpersons John Ellington, Heather Kierzek, Kathleen Thurow

Absent: None.

Also Present: City Clerk Brenda Zeman; Finance Director Julie Ostrander, Police Chief Schauf;
City Administrator Casey Bradley, Mayor Rob Nelson

Citizen Present: None.

The meeting was called to order by Chairman John Ellington at 8AM, with roll call and noting compliance with the Open Meetings Law.

Motion by Kierzek, seconded by Thurow to approve the February 7, 2022 minutes. Motion carried unanimously.

Motion by Kierzek, seconded by Thurow to approve the Agenda. Motion carried unanimously.

Action Items:

- a. Review and recommendation to the Common Council for the Temporary Liquor License (aka Picnic License) for the Baraboo Area Chamber of Commerce Big Top Parade and Circus Celebration, June 25, 2022.

Captain Rob assured the committee the finding on the fencing and licensing were adequate. Nothing has changed from the 2019 event.

Motion by Kierzek, seconded by Thurow for recommendation to the Common Council for the Temporary Liquor License (aka Picnic License) for Baraboo Area Chamber of Commerce Big Top Parade and Circus Celebration, June 25, 2022.

Motion carried unanimously.

- b. Review and recommendation to the Common Council for the Liquor License Change of Agent for Kwik Trip #657 (South Blvd) to Cody Sayles

Captain Rob reported the background checks for priors were all okay.

Motion by Thurow, seconded by Kierzek for recommendation to the Common Council for the Agent for Kwik Trip #657 (South Blvd) to Cody Sayles.

Motion carried unanimously.

Discussion Items:**Informational Items**

The next meeting will be Wednesday, April 27, 2022 at 8:00AM.

Motion to adjourn by Thurow, seconded by Ellington at 8:15AM and unanimously carried.

Respectfully submitted, Julie Ostrander, Finance Director